HEALTH SERVICES MANAGEMENT MAJOR
The Bachelor of Science in Health Services Management degree consists of a minimum of 44 credit hours of general education requirements, 51 credit hours of coursework in the major, and electives to total 120 credit hours. Collectively these requirements track the AUPHA certification criteria. The curriculum provides students with knowledge and skills in the following competency areas: general management, health services management, health services applications, and health services integration. The capstone is the integrative experience that brings together and builds on the competency areas.

GENERAL EDUCATION REQUIREMENTS
(14 Courses) 44 credit hours

3. Communications (4 courses) - Minimum 12 credit hours

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-W</td>
<td>131</td>
<td>Elementary Composition I (C or higher)</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>ENG-W</td>
<td>231</td>
<td>Professional Writing Skills OR</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>BUS-X</td>
<td>204</td>
<td>Business Communications</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>COMM-R</td>
<td>110</td>
<td>Fundamentals of Speech Communication</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>COMM-C</td>
<td>223</td>
<td>Business and Professional Communication OR</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>COMM-C</td>
<td>180</td>
<td>Introduction to Interpersonal Communication</td>
<td>3.0</td>
<td></td>
</tr>
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</table>

2. Social Sciences and Humanities (4 courses) - Minimum of 12 credit hours

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON-E</td>
<td>201</td>
<td>Introduction to Microeconomics P: Sophomore Standing</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>ECON-E</td>
<td>202</td>
<td>Introduction to Macroeconomics P: Sophomore Standing</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>One</td>
<td></td>
<td>approved course from the following social science subject areas: Anthropology, Economics, Geography, Journalism, Linguistics, Political Science, Psychology, Sociology</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>One</td>
<td></td>
<td>approved course from the following arts and humanities subject areas: Afro-American Studies, Classical Studies, Communications &amp; Theater, Comparative Literature, English, Fine Arts, Folklore, Foreign Languages and Literature, History, Music, Philosophy, Religious Studies</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

3. Science (2 courses) – Minimum of 8 credit hours

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two</td>
<td></td>
<td>courses from the basic sciences, such as biology, chemistry or physics. Deviations from the recommended courses must be approved by the Faculty Advisor. Recommended Courses:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOL-N</td>
<td>212</td>
<td>Human Biology AND</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>BIOL-N</td>
<td>213</td>
<td>Human Biology Lab</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>BIOL-N</td>
<td>214</td>
<td>Human Biology P: BIOL-N212 AND</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>BIOL-N</td>
<td>215</td>
<td>Human Biology Lab P: or C: BIOL-N213</td>
<td>1.0</td>
<td></td>
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</table>
### 4. Quantitative Methods (4 courses) - Minimum of 12 credit hours

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPEA-V</td>
<td>261</td>
<td>Computers in Public Affairs</td>
<td>OR</td>
<td>3.0</td>
</tr>
<tr>
<td>BUS-K</td>
<td>201</td>
<td>The Computer in Business</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>SPEA-V</td>
<td>369</td>
<td>Managing Information Technology</td>
<td></td>
<td>3.0</td>
</tr>
</tbody>
</table>

2. **Mathematics** (One course such as Math-M118, M119 or higher. MATH 00100, 11000, 11100 and equivalent courses do not count toward graduation).

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH-M</td>
<td>118</td>
<td>Finite Mathematics (recommended)</td>
<td></td>
<td>3.0</td>
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</tbody>
</table>

3. **Statistics**

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-B</td>
<td>300</td>
<td>Introduction to Biostatistics</td>
<td>P: M118 or higher course</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### HEALTH SERVICES MANAGEMENT MAJOR

(18 Courses) 54 CREDIT HOURS

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-H</td>
<td>120</td>
<td>Contemporary Health Care Issues</td>
<td></td>
<td>3.0</td>
</tr>
</tbody>
</table>

2. **General Management (5 courses) – Minimum of 15 credit hours**

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-H</td>
<td>375</td>
<td>Management of Health Services Organizations</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>SPEA-V</td>
<td>366</td>
<td>Managing Behavior in Public Organizations</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>352</td>
<td>Health Finance and Budgeting</td>
<td>P: PBHL-H 200, BUS-A 200, OR BUS-A 201</td>
<td></td>
</tr>
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</table>

One of the following courses:

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPEA-V</td>
<td>348</td>
<td>Management Science</td>
<td>P: SPEA-K 300, MATH-M 118</td>
<td>3.0</td>
</tr>
<tr>
<td>SPEA-V</td>
<td>379</td>
<td>Performance Measurement and Program Evaluation</td>
<td></td>
<td>3.0</td>
</tr>
</tbody>
</table>

One of the following courses:

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-H</td>
<td>373</td>
<td>Human Resources for Healthcare</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>SPEA-V</td>
<td>435</td>
<td>Negotiation and Alternative Dispute Resolution</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>SPEA-V</td>
<td>443</td>
<td>Managing Workforce Diversity</td>
<td></td>
<td>3.0</td>
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</tbody>
</table>

3. **Health Services Management (5 courses) – Minimum of 15 credit hours**

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-H</td>
<td>320</td>
<td>Health Systems Administration</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-E</td>
<td>322</td>
<td>Principles of Epidemiology</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>353</td>
<td>Advanced Health Finance and Budgeting</td>
<td>P: PBHL-H 352</td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>401</td>
<td>Strategic Planning for Health Care Organizations</td>
<td>P: PBHL-H 373</td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>474</td>
<td>Health Administration Ethics Seminar</td>
<td>P: Senior standing and advisor approval</td>
<td>3.0</td>
</tr>
</tbody>
</table>

4. **Health Services Management Applications (5 courses) – Minimum of 15 credit hours**

Five of the following courses:

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-A</td>
<td>316</td>
<td>Environmental Health Science</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>330</td>
<td>Global Public Health</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>354</td>
<td>Health Care Economics</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>411</td>
<td>Chronic and Long-term Care Administration</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>420</td>
<td>Health Policy</td>
<td>P: PBHL-H 320</td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>432</td>
<td>Health Care Marketing</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>441</td>
<td>Legal Aspects of Health Care Administration</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-P</td>
<td>300</td>
<td>Lean in Healthcare</td>
<td></td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-P</td>
<td>300</td>
<td>Topics in PBHL: With Advisor Approval - Not all topics courses are major approved</td>
<td>1.0 - 3.0</td>
<td></td>
</tr>
<tr>
<td>PBHL-P</td>
<td>400</td>
<td>Topics in PBHL: With Advisor Approval - Not all topics courses are major approved</td>
<td>1.0 - 3.0</td>
<td></td>
</tr>
<tr>
<td>PBHL-S</td>
<td>300</td>
<td>Community Health</td>
<td></td>
<td>3.0</td>
</tr>
</tbody>
</table>

5. **Health Services Management Experience (1 course) – Minimum of 3 credit hours**

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-H</td>
<td>365</td>
<td>Health Services Practicum</td>
<td>P: Junior Standing</td>
<td>3.0</td>
</tr>
<tr>
<td>PBHL-H</td>
<td>380</td>
<td>Health Services Management Internship</td>
<td>Note: Course will count as elective credit</td>
<td>1.0 - 6.0</td>
</tr>
</tbody>
</table>

6. **Health Services Management Capstone (1 course) – Minimum of 3 credit hours**

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBHL-H</td>
<td>472</td>
<td>Applied Health Care Administration</td>
<td>P: PBHL-H 474 and advisor approval</td>
<td>3.0</td>
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</tbody>
</table>
Basic Science Requirements:
Pre-approved basic science courses include, but are not limited to, the following:
   • BIOL-K 101 and higher
   • BIOL-N 200
   • BIOL-N 212/BIOL-N 213
   • BIOL-N 214/BIOL-N 215
   • BIOL-N 217
   • BIOL-N 251
   • BIOL-N 261
   • CHEM-C 101/CHEM-C 121 and higher
   • PHYS-P 21800
   • PHYS-P 201

Basic science course NOT APPROVED in the BSHSM Program include, but are not limited to, the following:
   • BIOL-N 100
   • BIOL-N 107

Degree Electives:
A minimum of 95 credit hours of required courses are listed for this curriculum (44 credit hours in general education and 51 credit hours in the major). In addition, students must take a sufficient number of college level elective courses to total a minimum of 120 credit hours. Contact the Office of Student Services (278-0753) for specific determinations.

Suggested List of Other Courses for Advising Purposes:
COMM-C329 Health Communication
COMM-C400 Health Provider-Consumer Communication
HIST-H364 History of Medicine and Public Health
JOUR-J219 Introduction to Public Relations
PHIL-P393 Biomedical Ethics
SOC-R285 AIDS and Society
SOC-R321 Women and Health
SOC-R381 Social Factors in Health and Illness
SOC-R410 Alcohol, Drugs, and Society
SOC-R415 Sociology of Disability
SOC-R485 Sociology of Mental Illness

Grade Point Average Requirement:
The admission requirements change in January 2012. Students who matriculate in this program in January of 2012 and beyond must have at least a 2.5 undergraduate GPA to be admitted. In addition, students who matriculate in January of 2012 and beyond must maintain at least a 2.5 semester and cumulative grade point average (GPA) to remain in good academic standing and graduate from this program.

Program Deviations:
Course substitutions and course waivers must be approved by the Faculty Advisor.